App. F. IX-4

1938.
( NS. )

File No. III-38
Serial Nos. 142

*Previous References*
NS 857-38(1-3)
" 39-31(2-7)
" 36-36(3+6)

PRESERVED

*Later References.*
Pts. III.40.1—
SP. 14.09.1-7

# GENERAL AND REVENUE SECRETARIAT.

*Serial Nos.* 2—

(12)

**Part B for** March 40.

**SUBJECT.**

Procedure re: quinquennial Stocktaking of Government Presses.

(82) To The Supdt Govt Printing
" Controller
WD 0573—GPB—22,500—12-9-39
" Chief Engr
No A-11 dt 18-20 & 2-3-40
Accepts the proposals of the Superintendent Government Printing

Rao

Serial No.

Extract from the file P+S 60-37-3 regarding the quinquennial stock-taking of the Govt. Branch Press, Mysore for the period ending 30th June 1936:—

1) "Para 4 of the notes — The terms of the G.o dated 27-8-1910 is to the effect that the quinquennial stock-taking of both plant and stores should be done by an Executive Engineer, deputed for the purpose. Though the stock-taking of plant is being done accordingly, the checking and verification of stores including types is stated to be done by the departmental staff. To this extent there is no independent check of the stores. This probably involves much time, which the Ex. Engr. deputed for stock taking, cannot afford to spare the Govt. printing, will however be asked to intimate what practice is being followed in Madras & elsewhere, whether independent checking of stores is not necessary &

NOTE—Contn. Sheet.

WD 0544—GPB—30,000—2-9-83

P & S File No. 57 of 1938. | General and Revenue Secretariat

if it is, what suggestions he would make."

(Sd) F. A. 25-10-38.

To the Supdt., Govt. Printing. 3.

No G. 4202 dt 7-11-38

Requests to intimate what practice is being followed in Madras and elsewhere"

Reminder No. G 8301 dated 25-2-39.

2) Submd. with a draft reminder.

22/10/4.

3) Issued. No. G. 10308 dt 12-4-39.

From the Supdt., Govt. Printing

No P. 4134 dt 14-4-39.

Proposes that the procedure followed by the Govt. Press, Madras, so far as stock-taking of the types etc., may be followed at the Govt. presses and that the existing practice of taking stock of machinery and plant by the Ex. Engineer may be continued as hitherto.

4) Kind reference is invited to Rule 28 of the press manual regarding quinquennial stock-taking of the Govt. presses. According

Serial No.

to this the Executive Engineer, deputed by the Chief Engineer should check both plant and stores. But in actual practice, it is stated, ~~~~ the stock-taking of types and materials is done departmentally (vide para 9 of the notes in the file P.S. 60-37-3 placed ~~on file~~ below)

5) In this office letter dated 7-11-1938, the Supdt. was enquired why the checking stores which includes types is not being done by the Executive Engineer. He was also asked to ascertain the practice that is being followed in Madras and elsewhere. The Supdt. has now reported that in the Madras Govt. Press, the ~~~~ stock-taking is done by a Gazetted officer of the Press and that he checks plants, types etc No outside agency is called for nor entrusted with any work connected with the quinquennial stock-taking of the Madras Govt. Press.

NOTE—Contn. Sheet.

WD 0544—GPB—30,000—2-9-83

procedure re: stock-taking of Govt. presses 2343

6057

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736

6) In para 2 of his letter dated 14-4-39, the supdt has stated that as the testing of types and other printing materials do not require any engineering skill, but a thorough knowledge and experience in the art of printing, this part of work can be better done by one of the gazetted Assistants of the Press as is being done in Madras. He therefore requests that the procedure followed by the Govt. Press, Madras, so far as stock-taking of the types etc. may be adopted at the Govt central and Branch presses and that the existing practice of taking stock of machinery and plant by the Executive Engineer, may continue as hitherto the above proposals may, perhaps be accepted.

* PWD II

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4849 5481 4/5

SECY. DEV. DEPT. 14. AUG. 1939 GOVT OF MYSORE

GEN. & REV. SECTT. 9 DEC. 1939 BRANCH

F) Dev Secy)

F) A- Agree

9:12:39

30.12.39

87 II Member)

Procedure re: stock taking of Govt. Press

General and Revenue Secretariat | P. & S File No. 57 111 of 1938. | [App. F. III—2

Serial No.

9/Draft G.O. is put up for appr

28/2

10/ Due 28/2

To Supdt Govt Printers
The Comptroller to Govt
The Ch: Engineer
No A.F 4718-20 Dt 2.3.40
Accepts the proposals
of the Supdt. Govt Printers.

2

B
4/3/40

GEN. & REV. SECTT.
4 MAR. 1940
AGRI. & FOREST BRANCH.

NOTE—Contn. Sheet.

WD 0544—GPB—30,000—2-9-83

Letter No.G.4202/P.& S.57-38-3 dated 7th November 1938 from the Secretary to Government, Development Department to the Superintendent, Government Printing.

- - - -

With reference to the correspondence ending with your unofficial note dated 16th March 1938 submitting a statement showing the result of stock tak... at the Branch Press, Mysore, for the five years ending 30th June 1936 and stating, among other things, that the Executive Engineer inspects only the plant and machinery and that the stock-taking of type and materials is done departmentally, I am directed to request you to intimate what practice is being followed in Madras and elsewhere, whether independent checking of stores is not necessary and if it is, what proposals you would make in the matter.

I am also to state that the tenor of Government Order No. 4/1323-5 ~~No. 4 P.14-09-7~~ dated 27th August 1910, is to the effect that the quinquennial stock-taking of both plant and stores should be done by the Executive Engineering Department for the purpose and to enquire why the checking of stores which includes types is not being done by the above officer.

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"C O P Y"

C. D. Srinivasa Char

for Secretary to Government,
Development Department.

P+S 111-138-1.

No. P. 4109

Enc.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT PRINTING IN MYSORE.

Bangalore, dated the 14th April 1939

FROM

B. VENKATASUBBA RAO, ESQ., B.A., LL.B.,
SUPERINTENDENT, GOVERNMENT PRINTING,
BANGALORE.

To

M. VENKATANARANAPPA, Esq., B.A.,
Secretary to the Government of Mysore
Development Department. Bangalore

SIR,

With reference to your letter No.G.8301/P.& S.57-38, dated 25-2-39, calling for certain information about the Quinquennial Stock taking of type and machinery, etc., in the Government Press, Madras and elsewhere, I have the honour to forward herewith a copy of D.O. letter dated 6th April 1939, received from the Superintendent, Government Press, Madras, intimating that one of the Gazetted officers is placed on special duty for this work and he is assisted by one or two non-gazetted officers and that no outside agency is called for nor entrusted with any work connected with the quinquennial stock-taking of the Press.

As regards para 2 of your letter regarding the checking of stores which includes types by the Executive Engineer, I beg to state that the Executive Engineer examines only the machinery and certifies as to its retention or condemnation which procedure has been in vogue from a very long time. As the testing of types and other printing materials ~~which~~ do not require any engineering skill but a thorough knowledge and experience in the art of printing, this part of work can be better done by one of the Gazetted Assistants of the Press, who has had long experience and thorough knowledge of the type, etc., as is being done at the Government Press, Madras.

The plant - machinery - can be examined by the Executive Engineer assisted by one of the Gazetted Assistants, who has also ~~an~~ knowledge of the printing-machines

For the foregoing reasons, I beg to submit that the procedure

procedure followed by the Government Press, Madras, so far as stock-taking of the types, etc., may be kindly caused to be adopted at the Government Central and Branch Presses and that the existing practice of taking stock of machinery and ~~plat~~ plant by the Executive Engineer may continue as hitherto.

I solicit the favour of early orders on the above proposals.

I have the honour to be,

Sir,

Your most obedient servant,

R. Venkatambaran
14/4/37
Superintendent.

DRS.

Letter dated 6th April 1939, from the Superintendent, Government Press, Madras, to the Superintendent Government Printing, Bangalore.

Sub: Quinquennium stock-taking of type and machinery etc.

Ref: Your D.O. No P.3541, dated 7-3-39.

The stock-taking of plant is done in the Madras Government Press also once in five years by placing on special duty a Gazetted officer of the Press, who will be assisted by one or two non-gazetted officers having the knowledge of types, plant articles and other materials and also possessing practical press experience and skill to cope with the work of weighing, counting etc., where necessary, but without any assistance of other departmental officers. The life of the entire plant and materials is assessed and revalued by the Gazetted Officer himself and no outside agency is called for nor entrusted with any work connected with the quinquennial stock-taking of this Press.

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" C o p y "

Superintendent, 4/4/39
Government Printing.

DRS.

G. R. S. App. F VI—G 2]

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SUBJECT .....

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*Diary No. of letter replied to*.....

General and Revenue Secretariat

( )

*the* *193* .

Date of issue.....2-0-40.....193

Signed by .....Dr. CSSchar.....

May this be—

(i) printed ?

(ii) treated as a standing order ?

(iii) published in the Gazette, English Part ?

(vi) translated ?

(v) placed at the disposal of the press ?

(vi) published in the Gazette, Kannada Part ?

**Section** P & S

**File No.** 111-38

**Serial No.** ~~21~~ 2

*Proceedings of the Government of His Highness the Maharaja of Mysore.*

*Read*—

G. O. No: G 1323-5/G.P. 14-09-7 & 27th August 1910 directing that the stock of at the Govt. Press in plant be taken once every two years and that of stores annually by the auditors.

Correspondence ending with 2. letter No. P 4134 & 14-4-39 from the Supdt: Govt. Printing stating that as the testing of types and other printing materials do not require any Engineering skill, but a thorough knowledge and experience in the art of printing, this part of the work can be

Order thereon—No.

4

better done by one of the Gazetted Assistants of the Press who has experience and thorough knowledge of the Lyptes, &c., as is being done in Madras and requesting that the procedure followed by the Govt. Press, Madras so far as stock taking of the Lyptes, materials &c may be adopted at the Govt. Central and Branch Presses at Bangalore & Mysore and that the existing practice of taking stock of Machinery and plant by the Exe. Engineer may continue as hitherto.

Order No. A.H. 4718-20 Dt. 22/4/20

Govt. are pleased to accept the proposals of the Suptd. Govt. Printing, Bglre

*List of Enclosure*

*Copied by*

*Examined by*

Dev. Sec.

To the Suptd. Govt. Printing
Compositor
Chief Engineer & Inspr

WD 0623—GPB—22,500—16-3-37

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE

Read:-

Government Order No.G.1020-0/G.P. 14-09-7 dated 27th August 1910 directing that the stock of plant at the Government Press be taken once in every five years and that of stores annually by the auditor.

Correspondence ending with letter No.P.4154 dated 14th April 1939 from the Superintendent, Government Printing, stating that as the testing of types and other printing materials do not require any engineering skill, but a thorough knowledge and experience in the art of printing, this part of the work can be better done by one of the Gazetted Assistants of the Press who has experience and thorough knowledge of the types, etc., as is being done in Madras and requesting that the procedure followed by the Government Press, Madras, as far as stock taking of the types, materials, etc., may be adopted at the Government Central and Branch Presses at Bangalore and Mysore and that the existing practice of taking stock of machinery and plant by the Executive Engineer may continue as hitherto.

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Order No. A744/8-20/01+8111-38-2

Dated, Bangalore the 2-3- February 1940.

Government are pleased to accept the proposals of the Superintendent, Government Printing, Bangalore.

C. V. Srinivasa Char

for Secretary to Government,
Development Department.

To

The Superintendent, Government Printing.
The Comptroller to the Government of Mysore.
The Chief Engineer of Mysore.

Aga/4.